




Use of Information and Communication Technology Policy

Sr. No.	Particulars	Details
1	Brief Description	The policy will ensure overall effective use of ICT in teaching-learning, evaluation and academic administration.
2	Scope	All stakeholders
3	Approved by	Head of the Institution
4	Objective	<ul style="list-style-type: none">• To improve teaching learning process by use of technological resources• To make available e-resources to students by using LMS on Moodle platform.
5	Policy Statement	Use and implementation of technological resources will enhance the teaching learning process and ensure achieving academic excellence.
6	Procedure	<ul style="list-style-type: none">• Customized Moodle/LMS will be setup at college level on independent servers of the college.• Teaching-learning material will be shared with students through LMS.• Training of teachers for online teaching and for effective use of software.• LMS will be capable of conducting online exams.• Students will be able to submit assignments through LMS.• LMS mobile application will be given to students and staff.• Institutional Email will be given to all Teachers and staff.• For online teaching-learning Google Suite and Microsoft Teams accounts will be created for all Teachers, staff and students.• Start You Tube Channel of college for sharing e-contents and enhancing teaching-learning process and for live streaming.• Teachers to make use of available tools and resources.• Review from students, teachers and staff will be gathered and as per review, changes and enhancement will be adopted.


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Policy document provides guiding principles and may change from time to time.

